



Head Coach | Whakatane Amateur Swimming Club

The Role

Role: Full-time Head Coach

Location: Whakatane Aquatic Centre, 28 Gwenda Ruegg Way, Whakatane

Reporting to: WSC Committee via the President

About our club

The Whakatane Amateur Swimming Club is a community club based at the Aquatic Centre in Whakatane. Our vision is simple:

- To grow successful young adults through swimming
- To build resilience through sport
- To support inclusivity at all levels

We are:

- An inclusive club catering to swimmers of all ages and levels - from junior and (all-age) fitness swimmers through to competitive and emerging performance athletes.
- A place where we “swim faster and better together” - where parents, coaches, swimmers and the committee work together to achieve our vision.
- A well-established Club founded in 1945 with a quiet little legacy of developing talent and producing (current and past) National and International swimming medallists.

The Head Coach role:

Leading the programme

- Design and deliver training and competition plans for our junior, senior and performance squads.
- Oversee athlete progression and goal-setting.
- Provide poolside coaching to senior, performance & adult squads directly as well as junior squads (with support from assistant coaches across these groups)
- Build and refine squad structures so swimmers can progress through the levels.
- Provide regular and timely communications, manage swim meet calendars, and develop long-term programme/s to support club and individual swimmer goals.
- Provide leadership and coaching guidance/mentoring to any Assistant Coaching staff.

On-deck coaching and meets

- Run structured, engaging sessions that develop strong fundamentals, skills, and race craft for all ages.
- Develop race plans.
- Lead the team and provide meet-day support to swimmers at local, regional and key national events - including warm-ups, race prep and post-race feedback.

Communication and collaboration

- Communicate clearly and regularly with swimmers, parents and the Club Committee.
- Promote the Club and sport of swimming in the Eastern Bay of Plenty community

Administration

- Regular reporting to the Committee and Swim Club community.
- Swim meet planning, promotion and communication.
- Develop quarterly swim timetables and lane allocation documentation and arrangements
- Regular communications with the Whakatane District Council Aquatic Centre staff regarding timetables, lane hireage, events (planned and unexpected from any party)
- Organisation of Club nights – timetable and events.
- Organisation of annual Swim Club Camps
- Timely responses to new and existing swimmer/parent enquiries.

Required Skills and Experience

- You must have a passion for swimming, coaching and engaging young people in sport.
- Current Swimming New Zealand Membership / Accreditation (preferable)
- Current Member of New Zealand Swim Coaches and Teachers (NZSCTA) (preferable)
- Certification: Swimming New Zealand Coaching and/or relevant sports/coaching qualification (preferable)
- Experience coaching swimmers in a club environment across all levels (junior, age-group and senior)
- Strong administrative and organisation skills.
- Strong ability to connect with young people and set clear behavioural and performance expectations.
- Confident, professional communicator with parents and caregivers.
- Commitment to ongoing learning, including Swimming NZ coaching pathways and best practice.
- Understanding of long-term athlete development and contemporary training methods.

What we offer

- A competitive wage based on experience and qualifications.
- A full-time Head Coach role with real scope to shape a programme and leave a legacy.
- A genuine opportunity to guide the next generation of high-performing young adults and athletes.
- Full support for ongoing professional development.
- A collaborative and supportive club environment.
- A lifestyle location with sunshine, beaches, trails, rivers and year-round outdoor options, without traffic or big-city costs.

How to apply

Please submit a cover letter outlining your relevant experience along with your CV/Resume to:

Tiffany Wren – Club President whakataneswimclub@gmail.com

Applications welcomed immediately

The successful applicant is required to pass the NZ Police vetting process.

The successful applicant must hold a current NZ work visa.